



STATE OF CALIFORNIA

Department of Financial Protection and Innovation

GOVERNOR **Gavin Newsom** • COMMISSIONER **KC Mohseni**

Grievance Procedure under The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Department of Financial Protection and Innovation.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Angelina Endsley
EEO & DEI Officer
Department of Financial Protection & Innovation
651 Bannon Street, Suite 300
Sacramento, CA 95811
angelina.endsley@dfpi.ca.gov

Within 15 calendar days after receipt of the complaint, Angelina Endsley, EEO & DEI Officer or her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days of the meeting, Angelina Endsley, EEO & DEI Officer or her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the DFPI and offer options for substantive resolution of the complaint.

If the response by Angelina Endsley, EEO & DEI Officer or her designee does not satisfactorily resolve the issue, the complainant and/or her designee may appeal the decision within 15 calendar days after receipt of the response to the Commissioner or their designee.

Within 15 calendar days after receipt of the appeal, the Commissioner or their designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Commissioner or their designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint. All written complaints received by Angelina Endsley, EEO & DEI Officer or her designee, appeals to the Commissioner or their designee, and responses from these two offices will be retained by the DFPI for at least three years.