

NONPROFIT COMMUNITY SERVICE ORGANIZATION AUDIT REPORT

AND DECLARATION

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Section 12104(i) of the California Financial Code provides that a nonprofit community service organization shall submit to the Commissioner of Financial Protection and Innovation an audit report containing audited financial statements covering the calendar year or, if the organization has an established fiscal year, then for that fiscal year, within 120 days after the close of the calendar or fiscal year. Section 12104(j) provides that a nonprofit community service organization shall submit a declaration executed by an official authorized by the board of the organization stating that the organization complies with the provisions of Section 12104 of the California Financial Code.

**NONPROFIT COMMUNITY SERVICE ORGANIZATION
AUDIT REPORT AND DECLARATION INSTRUCTIONS**

Section 12104(i) of the Check Sellers, Bill Payers and Proraters Law provides that a nonprofit community service organization shall submit to the Commissioner an audit report containing audited financial statements covering the calendar year or, if the organization has an established fiscal year, then for that fiscal year, within 120 days after the close of the calendar or fiscal year. Section 12104(j) provides that a nonprofit community service organization shall submit a declaration executed by an official authorized by the board of the organization stating that the organization complies with the provisions of Section 12104 of the California Financial Code. This form is to provide the audit report and the required declaration to the Commissioner.

Item 1. Provide the name of the nonprofit community service organization claiming the exemption from licensure. If you are filing an amended notice and your name has changed since your original notice was filed, provide your new name on the first line and your previous name on the second line.

Item 2. Provide the address of the organization. If you have a different mailing address, provide the mailing address on the second line.

Item 3. Provide the organization's area code and telephone number.

Item 4. Provide the name of a contact person within the organization.

Item B. Select the appropriate notification by marking within the parentheses. If the audit report covers the calendar year, insert the calendar year that the audit report covers. If the audit report covers the fiscal year, insert both the beginning and ending dates of the fiscal year. Be sure to include the year in the date provided.

Item C. On the line above the applicable description, provide the date of signature, the name of the authorized individual signing the declaration on behalf of the organization, the place where the declaration was signed (city and state), the signature of the individual, and the title of the individual.

Attachments

Attach audit report.

Filing Information

When to file:

Section 12104(i) of the Check Sellers, Bill Payers and Proraters Law requires a nonprofit community service organization to submit to the Commissioner an audit report containing audited financial statements within 120 days after the close of the calendar or fiscal year.

Where to file:

To file the form with the Commissioner, send the form and the accompanying documents to the Department's Sacramento Office:

Department of Financial Protection and Innovation

2101 Arena Blvd
Sacramento, CA 95834
Attention: Program Support

Filing Fee: This form does not require a filing fee.

